

Readiness Check

Are You Ready for Virtual Learning?

I am comfortable using devices such as Chromebooks, laptops, or tablets and such tools as e-mail and internet technology. Note: Smart phones are NOT recommended for Virtual Learning.	Success in Virtual Learning requires students to be comfortable using their digital device.
I understand that virtual learning will require me to be responsible for the following: course pacing, reading announcements and e-mails, and seeking help when needed. I also understand that I must be self-motivated to be successful.	You will have a teacher for Virtual Learning; however, it is your responsibility to manage your schedule, complete assignments, and submit work in a timely fashion. This will reduce stress and make Virtual Learning a more pleasant process.
I enjoy online collaboration and communicating using digital tools.	Collaboration and communication with the teacher and other students will create a more enjoyable and successful Virtual Learning experience.
I am able to work independently and can manage my academic schedule.	Virtual learning can be more convenient, but with that convenience comes the added responsibilities of being a self-starter and managing academic schedules.
I am able to protect my academic time and can use that time effectively and efficiently.	Many students think Virtual Learning will be easier than traditional classwork, but online courses are just as rigorous, and sometimes require students to set aside additional academic time. Students who are able to protect and use their academic time will be more successful while engaged in Virtual Learning.
I enjoy learning new technology skills even when they are a challenge.	There will be many online tools available to students for Virtual Learning. Successful students will have fun learning about these new tools and will share their expertise with teachers and fellow students.
I can type using a keyboard or other devices.	You will be required to type papers and other assignments, so you will save time if you are able to type. There are many websites that allow you to practice typing, including typingclub.com
I am able to express myself in writing using standard English.	Using emojis, abbreviations, and slang are fun when sending social communications, but you will be expected to use standard English in e-mails and assignments for Virtual Learning.
I have a reliable connection to the internet	You will need reliable access to the internet, as you will be required to check e-mail and announcements daily.
I am comfortable downloading any necessary software for instruction.	Some assignments may require you to download software. Make sure to do this ahead of time so that you can stay on your Virtual Learning schedule.

I can work through software and computer problems without becoming overly frustrated.	Working hard on a project and not being able to move forward because the software is not working correctly can try your patience. Try taking a break from the problem and/or asking for help from your learning coach or Virtual Learning teacher.
I know how to access G Suite for Education products (Google Docs, Sheets, Slides, Classroom, etc.)	You will need to be able to access these products as part of Virtual Learning.
I can use the basic functions of the G Suite for Education products (e.g., copying and pasting, setting margins, changing fonts, and adding page numbers).	Familiarizing yourself with the basic functions of these products will save you time and frustration while completing projects during Virtual Learning.
I know how to create, rename, and delete document folders.	Managing your document folders will help keep you organized and on-track.
I understand the basics of using e-mail (create, save, forward, and reply) and that e-mail is used as formal communication at school.	Success in Virtual Learning will rely heavily on digital communication between the teacher and student.
I can open and send e-mail attachments.	Success in Virtual Learning will rely heavily on digital communication between the teacher and student.
I understand how to use a search engine and can locate and evaluate information for accuracy and relevancy.	There is so much unreliable information to be found on the internet, so it is vital for your success to be able to search for reliable sources of information and to credit those sources.
I am comfortable using chat or talk features to communicate with teachers or other students.	Engaging with the teacher and with other students will make Virtual Learning more enjoyable and successful.
I have access to one of the following web browsers: Google Chrome, Mozilla FireFox, Internet Explorer 11 (most modern browser is recommended), or Safari (Mac only).	Only the listed browsers are compatible with the Virtual Learning software.
I understand that if I sign up for Virtual Learning, I am committed to it for at least the semester.	When the contract is signed, students are committed to Virtual Learning for at least that semester.

- **18-20 yes answers: You are a very good candidate for Virtual Learning.**
- **16-17 yes answers: You are a candidate for online learning, but you will need some preparation and a plan to address the “no” answers.**
- **14-15 yes answers: You may be a candidate for online learning, but you will need extensive preparation and will need to closely attend to Virtual Learning announcements, e-mails, and directions.**